

From: Robert Kline <pytq@iup.edu>

To: Stephen Forbus <stephenforbus@verizon.net>

Subject: Re: Grant for Dept. of Aging

Date: Wed, Nov 21, 2018 9:27 pm

Hi Stephen,

It was a pleasure having discussion with you today. I forwarded your email to Melissa Weigle, Mohler Center Director. When I spoke to her, she has most of the information and is putting it together to send to you on Friday.

We look forward to working with you. Please let us know if there is anything else we can provide to complete the application.

Best regards,

Bob

717-877-6679

From: Stephen Forbus <stephenforbus@verizon.net>

Sent: Wednesday, November 21, 2018 4:18 PM

To: Robert Kline

Subject: Grant for Dept. of Aging

Dear Robert,

Happy Thanksgiving!

I would be glad to help you with the Muller Senior Center. It's not too late if you already have costs for equipment and you know what you are going to be doing. I have a [resources page](#), which might be overwhelming at this point but I want you to open the [Evaluation Questionnaire](#). This could help us with ways of better utilizing the grant beyond your kitchen equipment. We also discussed my fees, but you can [click here](#) for my all of the details.

Please fill-out the Evaluation Questionnaire, send me the information you have on the kitchen equipment and its costs, and see if you can also put together answers to the following:

- Number of unduplicated seniors being served for all of 2017
- Number of average monthly visits
- Total number of activities (what are they?)
- Total number of activities per week
- Number of activity rooms (what are they?)

I need all of this by Friday end of business day so that I can work on it over the weekend.

Kindest regards,

Stephen Forbus

Fundraising Consultant & Grantwriter

National Non-Profit Resource Center

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